

COOLER SIDE OF *Arizona*

THE TOWN OF PRESCOTT VALLEY, AZ
Is Seeking Our Next Finance Director

First Review of Applications: August 7, 2026



OUR TOWN PRESCOTT VALLEY

- Top Tier of Arizona's Mid-sized Cities - 23rd Largest City in Arizona
- Population: 53,500 (2025)
- Strong Educational Attainment: 24% of residents have a college degree
- Median House Value: \$460,000 (2025)
- Median Household Income: \$74,569
- Median Age: 49

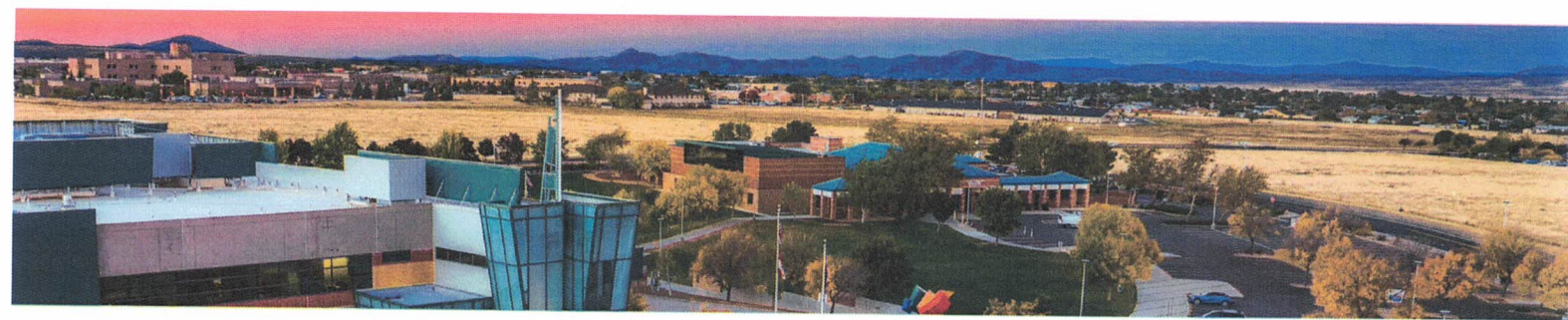
The Town of Prescott Valley seeks an experienced, customer service-centered, and adaptable Finance Director. The Finance Director reports to the Town Manager and serves as a key member of the Town's executive leadership team. The Finance Director serves as the Town's Chief Financial Officer (CFO). The position is the "glue" that provides the organizational connectedness, through a spirit of collaboration, partnership, and support to the entire organization.

If mild, envious weather, true four seasons, scenic mountain views, exceptional dining, abundant recreation, and entertainment experiences are important to you, then Prescott Valley, Arizona, should be at the top of your list of communities for your next professional opportunity. Incorporated in 1978, The Town of Prescott Valley is approximately 53,000 in population and within an approximate 215,000 population trade area in Yavapai County, known as the "Quad Cities" (ie Prescott Valley, Prescott, Chino Valley and Dewey-Humboldt). The Town's cost of living and housing market are competitive with those of larger metropolitan areas while still offering modern amenities and services.

Outdoor recreation is a core appeal. The Town is a socially connected community and within minutes of the Prescott National Forest, which encompasses 1.25 million acres and over 900 miles of trails. Prescott Valley is adjacent to vast public lands and wilderness areas including Lynx Lake, Granite Basin and Mingus Mountain. Popular activities include hiking, mountain biking, trail running, equestrian riding, rock climbing, fishing, and camping. The Town has over 300 acres of developed parkland including athletic courts, a skatepark, splash pads, and a disc golf course. The area's trail system connects parks and open spaces for daily exercise and weekend exploration. Golf courses, including resort-style facilities, provide year-round play.

The Town is conveniently connected to the region, just 90 minutes from Phoenix and Flagstaff. This proximity provides residents with economic and travel connections to major cities while offering access to high-desert and mountain recreation in four mild seasons. Prescott Valley's quality of life is enhanced by a mix of residential neighborhoods, retail, and commercial corridors, regular community events, and a vibrant civic life. The community enjoys the Findlay Toyota Center, anchored in the downtown area. The premier 5,000-seat arena regularly hosts major concerts, sporting events, and family shows.

The community is home to Dignity Health Yavapai Regional Medical Center, a major full-service hospital; an abundance of locally owned boutiques; and well-known national retailers such as Home Depot, Dick's Sporting Goods, Sprouts Farmers Market, and more.



A-RATED SCHOOLS & HIGHER EDUCATION

There are multiple options within Prescott Valley that offer exceptional educational choices for families. The community's schools are well supported and "A" rated according to the Arizona Department of Education. A diverse array of K-12 and post-secondary options are available. Prescott Valley even boasts a Blue Ribbon School (AAEC). The Humboldt Unified School

District is the primary district serving the community with one high school, three middle schools, and five elementary schools. Other K-12 options include five public charter schools and three private/parochial schools serving the community. Post-secondary schools include Yavapai College, Embry-Riddle Aeronautical University, and Prescott College.

AWARDS & RECOGNITION

Multiple Years Award Recognition for GFOA Certificate of Achievement for Excellence in Financial Reporting for the Annual CAFR, Distinguished Budget Presentation Award, and Popular Annual Financial Reporting (PAFR) – the prestigious GFOA Triple Crown Award Designations. The GFOA Triple Crown recognition places Prescott Valley as one of only 317 local governments nationally who have achieved this recognition. In addition, the Town has earned the following accolades:

- SafeWise, ranked Prescott Valley in the top 10 safest Cities in Arizona (2026)
- Distinguished Budget Presentation, with special recognition for the Town's Strategic Goals & Strategies and Budget Process (2026)
- APRA's Educational Program Award received by Parks and Recreation (2025)
- City-County Communications & Marketing Association (3CMA) Silver Circle Award for PV's Strategic Communications Plan (2025)
- 2025 3CMA Award of Excellence for the Jasper Parkway Opening Event (2025)
- Crown Community Award from American City and County for the Glassford Dells Regional Park (2025)
- Catherine F. Connolly Outstanding Assistant City/County Manager Award at the 2025 ACMA Winter Conference received by Deputy Town Manager, Ryan Judy (2025)
- CITIBOT Changemaker Award for PV Town Manager, Gilbert Davidson (2024)
- ICMA Award for Career Excellence in Memory of Mark E. Keane received by PV Town Manager, Gilbert Davidson (2024)

MAJOR INITIATIVES

- Implementation of medical Self-Insured Internal Service Fund
- Enterprise Resource Planning (ERP) system selection and implementation
- Home Rule/Permanent Base Adjustment election education and outreach
- Model City Tax Code Update
- Comprehensive fee schedule review and update
- Water, Wastewater, and Stormwater Rate Analysis
- Bond Issuances for Aquatic/Recreation Center, Street Improvements, and Wastewater Treatment Plant Expansion

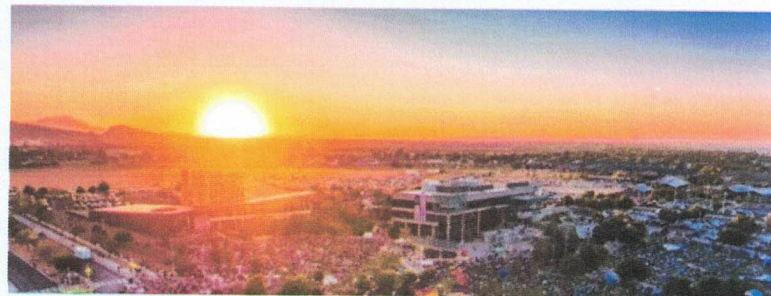


ORGANIZATION & DEPARTMENT

The Town of Prescott Valley operates under a Council-Manager form of government with approximately 300 full-time equivalent employees. Elected officials set policy and priorities while the Town Manager and executive leadership implement strategy and oversee municipal operations. In addition to Finance, the other Town departments include Information Technology, Neighborhood Services, Public Works, Utilities, Development Services, Police, Library, Parks & Rec, Human Resources, Finance, Magistrate Court, and Town Clerk.

Vision 2024 established four key priorities guided by the Town Council's preferred vision for the future:

- High-Performing Team
- Water & Land Stewardship
- Quality of Life
- Prosperous Community



OUR VALUES: F.I.R.S.T.

- **FUN** fuels our creativity and innovation in public service.
- **INTEGRITY** means doing the right thing consistently with honesty and accountability.
- **RESPECT** means treating everyone with dignity while valuing differences and varying perspectives.
- **SERVICE EXCELLENCE** means delivering high-quality service with care.
- **TEAMWORK** means honoring our commitments and delivering results together.

FY26/27 BUDGET HIGHLIGHTS

The Town's approved FY26/27 budget demonstrates a commitment to balanced fiscal management and targeted investment in core infrastructure. Key FY27 budget accomplishments include:

- Structurally balanced operations.
- Growing financial reserves.
- Dedicated health insurance funding in an internal service fund.
- Sustainable replacement planning.
- Continued investment in community priorities including new and expanded programs such as neighborhood services initiatives, public safety enhancements, and recreation programming; implementation of technology solutions to improve customer service and efficiency; and continued investment in infrastructure, workforce development, and organizational capacity.

The FY26/27 budget anticipates continued population and commercial growth, requiring proactive utility planning to align service capacity with development while maintaining affordability for residents.

FINANCE SCOPE & STRUCTURE

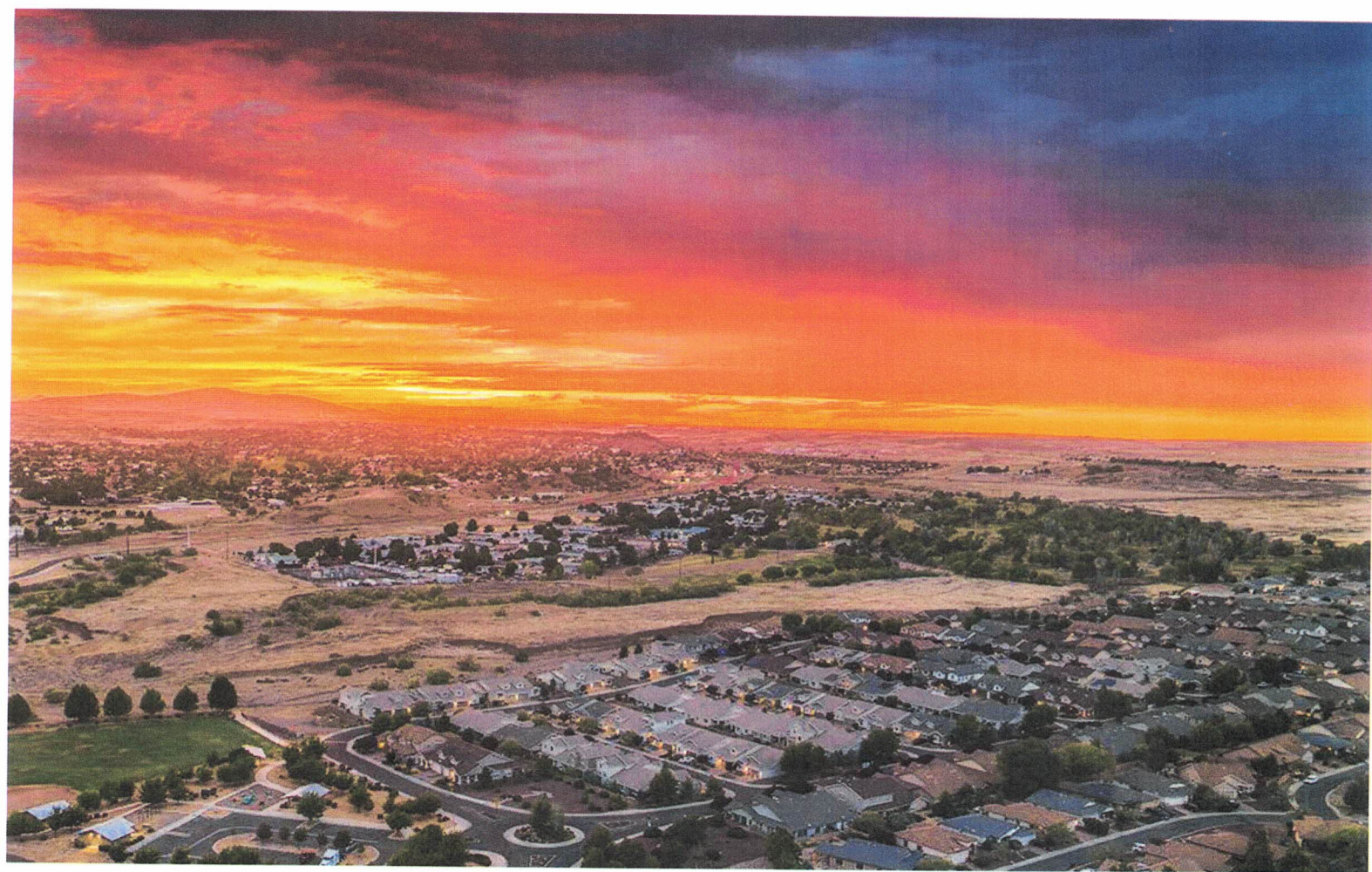
The Finance Department plays a critical role in supporting the entire organization and is considered a major partner in assisting every department to accomplish their specific mission. The Department includes the three primary Divisions: Budget and Grants, Accounts Payable and Receivables, and Procurement. These Divisions complete payroll, prepare financial statements, complete grant compliance reports, provide mail and copying services, and prepare various financial analyses.

The Department also serves as lead investment portfolio manager, with the Director serving in a lead role advising the Town Manager. The Department also manages the annual financial audit and the annual budget development process, working closely with Departments and Town

Manager's Office, achieving the Town's current high credit ratings: AA+ Fitch Ratings Investor Service and AA Standard & Poor's Rating Group. The Department Budget for Fiscal Year 2026/27 is \$2.66M supporting 13 Full time equivalent employees.

The adopted Town Budget for Fiscal year 26/27 is \$222,559,730. The FY26/27 budget anticipates continued population and commercial growth, requiring proactive utility planning to align service capacity with development while maintaining affordability for residents.

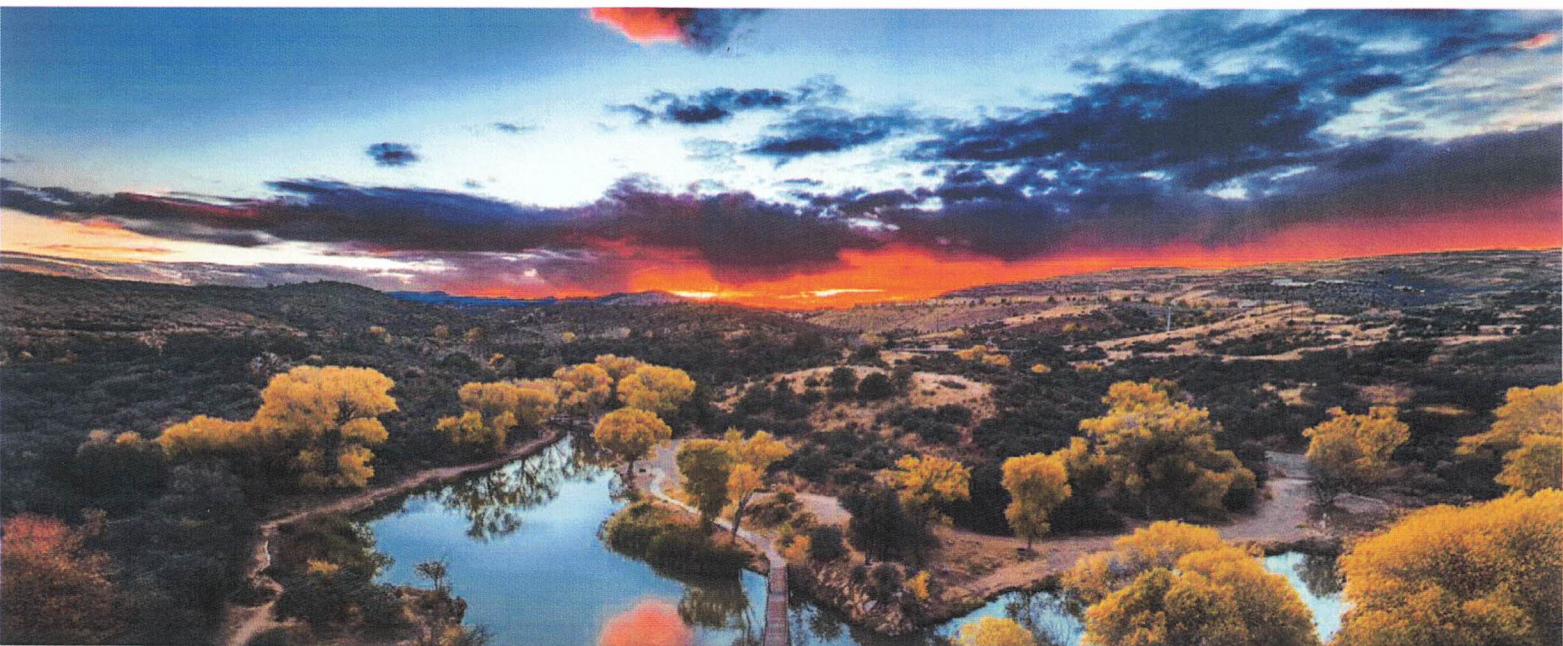
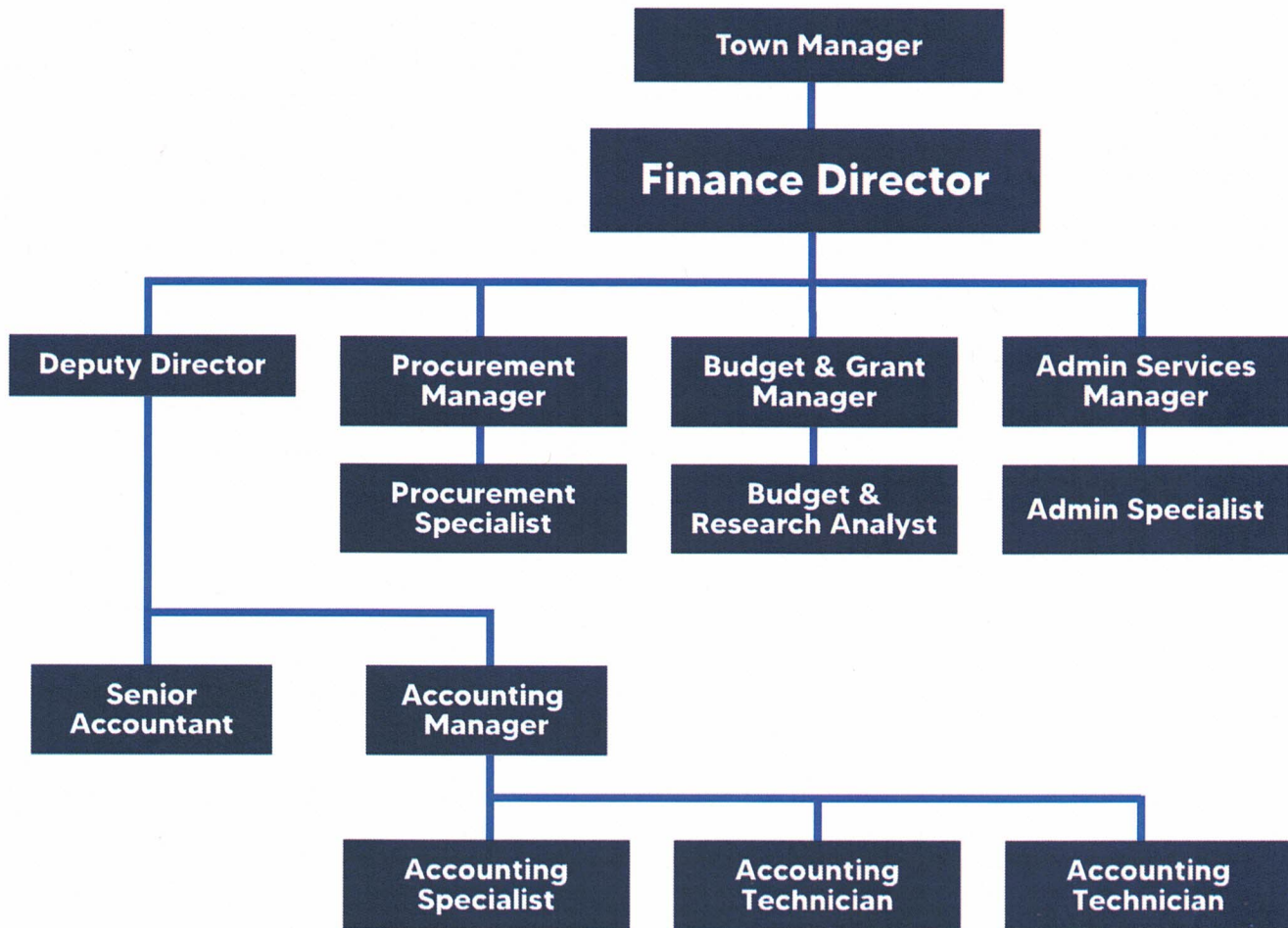
The Town's Budget and other financial reports can be found here: prescottvalley-az.gov/finance.



INITIATIVES & PRIORITY PROJECTS

- Oversee and recommend to the Town Manager a new Enterprise Resource Program (ERP)
- Evaluation of the current Budget Development and Procurement Processes with an emphasis on more department collaboration, transparency, and efficiencies
- In coordination with the Human Resources Department, evaluate and report progress of the Town's strategic move to a self-insured health plan, which begins July 1, 2026.
- Overseeing organization-wide fees study
- Town-wide lean initiatives that are driving towards a comprehensive performance management system
- In coordination with the Utilities Department, evaluate and report the options for the functional Department location for handling the utility billing system
- Implement updated and recurring financial reports for community information

REPORTING STRUCTURE



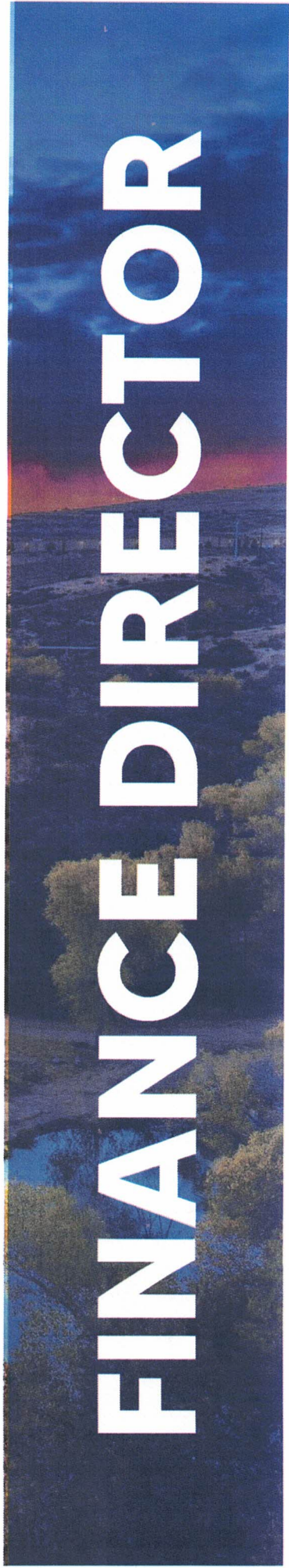
KEY RESPONSIBILITIES

The Town of Prescott Valley seeks an experienced, customer service-centered, and adaptable Finance Director. The Finance Director reports to the Town Manager and serves as a key member of the Town's executive leadership team. The Finance Director serves as the Town's Chief Financial Officer (CFO). The position is described as the "glue" that provides the organizational connectedness, through a spirit of collaboration, partnership, and support to the entire organization. The next Finance Director will also demonstrate pragmatic, internal service department support skills, overall budget management experience, with an emphasis on the necessary support roles for a multiple-mission, full-service municipality. Guiding near- and long-term financial planning, both in the Operational and Capital programs, is critical. Prescott Valley currently uses a 10-year Financial Program for its Capital Improvements Program (CIP). Assisting the Town Manager in helping implement major capital and operational initiatives aligned with Prescott Valley's long-term growth, financial stewardship, retention/recruitment of staff, and sustainability goals is imperative.

Prescott Valley is considered a strategic and visionary leader within the region. This role provides an opportunity to position the organization and community to embrace new investment, maintain sustainable, best financial practices, and secure the organization's future. The Finance Director, in support of its diverse departments, will play a critical role in providing strategic options that support the community's high quality of life.

The Finance Director will have responsibility for strategic leadership of the Department. The Department's core responsibilities include, but are not necessarily limited to the following:

- **Leadership:** Provide vision and direction for the Department aligned with the Town's strategic plan, council priorities, Town Manager's vision, financial and long-range operational and infrastructure goals.
- **Fiscal and Financial Stewardship** of the Town's Funds.
- **Budget Development:** Assist in a liaison role that serves as a resource to the Departments about the annual budget development process. Provides recommendations on department-based budgets, as applicable, rate studies, grant funding strategies, and capital financing.
- **Organizational Development:** Recruit, mentor, and retain skilled staff; develop succession plans; foster a positive culture within and across the organization emphasizing continuous improvement and customer service.
- **Community and Stakeholder Relations:** Communicate with the public, Council, and intergovernmental partners, on financial matters affecting the Town's growth and service commitments.

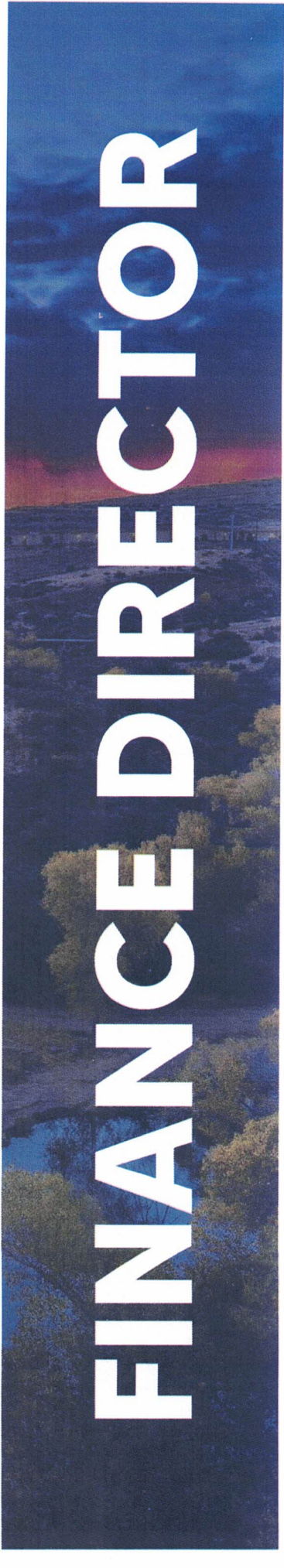


FINANCE DIRECTOR

IDEAL QUALITIES

The ideal Finance Director will combine technical competencies, a servant leadership role, financial acumen, and strong commitment to internal customer service in support of each Department's mission. Desired qualifications and attributes include:

- Demonstrates the technical, management and leadership competencies to lead a professional staff, advise the Town Manager and policy makers on all matters pertaining to Town finances.
- A team-oriented philosophy that embraces collaboration, intradepartmental and interdepartmental cooperation demonstrating a "can-do" spirit of collaboration asking the question of Departments: "How can we help you get there?"
- Diplomatic, proactive, communicator while being an active, empathetic and patient listener who welcomes feedback and constructive criticism; An individual who is non-judgmental to the diversity of perspectives within the Organization, Department and Community.
- Upholds adopted Town financial and other policies in the spirit of being a resource for the organization, providing options for accomplishing customer Department's goals.
- A trusted and transparent advisor to the Town Manager and departments, who values input from departments before introducing operational or with policy changes.
- Demonstrates the highest level of integrity and competence in all they do and whom they interact; ensures the Department is accountable and responsive to the rest of the organization
- Has emotional intelligence
- Experience and skill in working with elected officials, preparing and delivering often times complex financial public presentations in a manner that is widely understood by multiple audiences
- Demonstrates experience and sensitivity working with highly complex and sometimes visible projects and programs.
- Experience in alternative financing of infrastructure such as but not limited to, Community Facilities Districts (CFDs).



FINANCE DIRECTOR

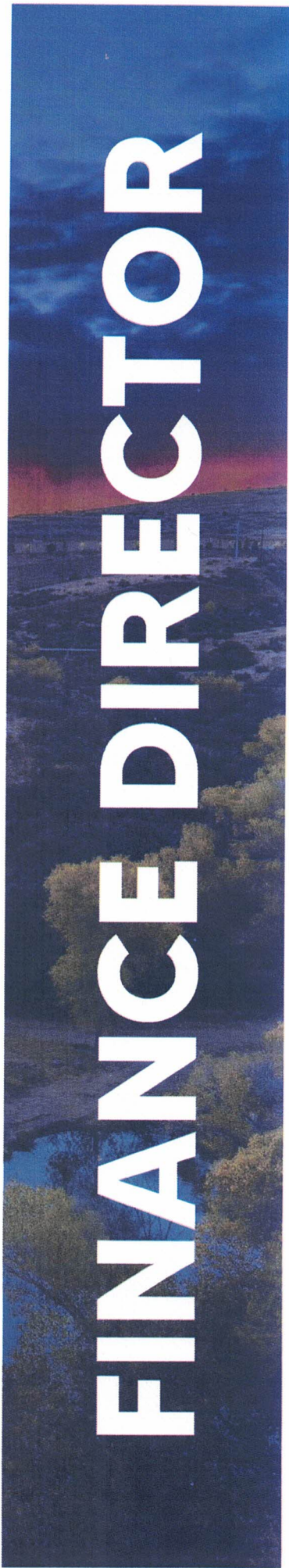
- Highly effective communicator within and outside to the Department, providing recurring updates and information to staff within the Department and the larger organizational mission.
- An individual who has the self-confidence to adequately delegate to subordinate staff and empower them with the Department customer-centered philosophy
- An individual who can mentor staff and provide a supportive, nurturing role in developing junior members of the team and allow enough flexibility for the staff to freely do their work with minimal oversight and not a micromanager.
- Someone who is confident with their skills, experience and abilities and yet remains respectful and in some cases, deferential to all members of the team's roles, responsibilities and perspectives.
- Demonstrates ability to provide creative solutions to implementing the requirements within their authority.
- Experience preparing and managing operating and capital budgets, performing/overseeing rate studies, and securing grant and financing resources.
- An appreciation for an active, engaged, and passionate community and who demonstrates patience.
- An individual who takes the initiative to meet stakeholders and develop relationships to establish trust within the community.

POSITION REQUIREMENTS

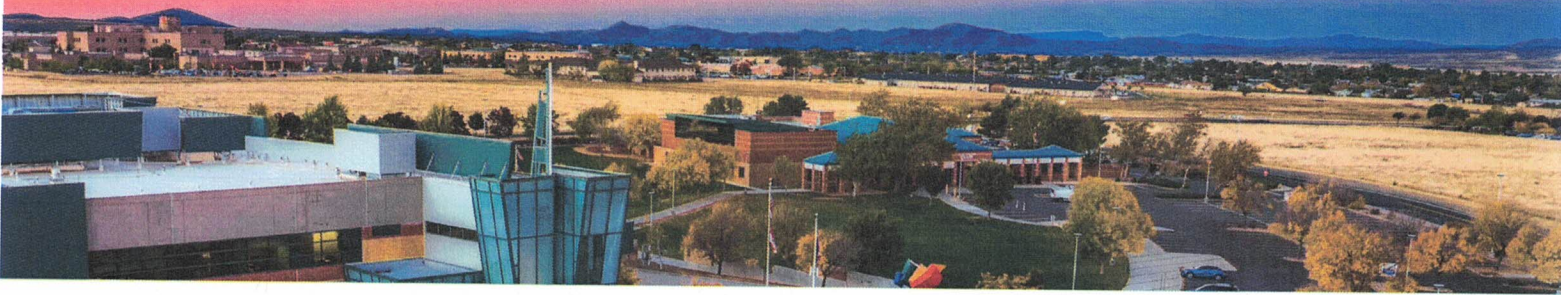
Bachelor's degree from an accredited college or university in Finance or a closely related field with eight (8) years of management experience in finance and/or budget and four (4) years of supervisory experience in an assistant director or director role. A Certified Public Accountant (CPA) licensed in the State of Arizona or the ability to obtain a license in Arizona within a determined amount of time.

A link to the job description can be found here:

www.governmentjobs.com/careers/prescottvalleyaz/classspecs/1017295



FINANCE DIRECTOR



COMPENSATION & BENEFITS

The Town of Prescott Valley offers a highly competitive compensation package commensurate with the successful candidate's experience and qualifications. The Town also offers an excellent benefits package that includes:

- General Leave: 240 hours of general leave per year.
- Managed Time Off: Additional 40 hours of managed time off per fiscal year (use it or lose it).
- Holidays: Twelve (12) paid holidays per year that include one floating holiday issued as a personal day off per fiscal year.
- Health Insurance: Three health plans available to select from at a group rate including two High Deductible Health Plans (HDHP). The Town pays 100% of employee premiums for certain plans with highly subsidized family coverage available.
- Health Savings Account with Town contributions for qualified High Deductible Health Plan selections.
- Dental Insurance: 100% of employee premiums paid by the Town. Highly subsidized family coverage is available.
- Vision Insurance: 100% of employee premiums paid by the Town. Highly subsidized family coverage is available.
- Flexible Spending Accounts: Health Care and Dependent Care accounts available.
- Short Term Disability Insurance: Town-paid coverage. Long Term Disability Insurance: Town-paid coverage.
- Relocation Assistance: May be available up to \$5,000 for the selected candidate.
- Life Insurance: Town-paid insurance valued at the annual salary (\$100,000 maximum); additional life insurance for self and/or dependent is available at employee's cost.
- Alternative to Social Security - 457 Deferred Compensation Plan with Town match up to 6%.
- Retirement: Arizona State Retirement System (ASRS) Defined Benefit plan with mandatory Town and employee contributions. ASRS, including Long Term Disability Benefit.
- Voluntary employee paid Ancillary Benefits, including Cancer Benefit, Accident, Hospital Indemnity, Critical Illness, Pet Insurance, Legal, and ID Shield.
- Direct Deposit: Paychecks are deposited directly into the employee's bank account(s) on a bi-weekly schedule.
- Tuition Assistance.
- Employee Assistance Program with up to 14 confidential sessions paid for by the Town.
- Wellness program, and the opportunity to earn wellness rewards dollars, advocacy from a clinical care team, an emerging care team, and a maternity care team.
- Residency Expectation: Within Town limits or nearby area within six months of hire.

TO APPLY:

The recruitment will remain open until the position is filled. The first review of applications is scheduled for August 7, 2026. References will be contacted only following candidate approval. Finalist interviews will be held in Prescott Valley. All candidates will be advised of the status of the recruitment following selection of the Finance Director. To apply, please send a letter of application, detailed résumé, and current salary to:

Contact:

Robert E. Slavin, President
SLAVIN MANAGEMENT CONSULTANTS
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Norcross, Georgia 30071
Phone: (770) 449-4656
Fax: (770) 416-0848
E-mail: slavin@bellsouth.net
www.slavinmanagementconsultants.com

Or:

John Kross, Southwest Regional Manager
SLAVIN MANAGEMENT CONSULTANTS
480-797-4487 or johnkross@psmconsulting.us



Electronic submissions are required.
PRESCOTT VALLEY IS AN EQUAL OPPORTUNITY EMPLOYER